

# San Francisco Family Economic Success Coordinating Council

## Family Economic Success Site Certification Agreement

As a site interested in supporting San Francisco’s families to access critical economic supports, I agree to participate in the Family Economic Success (FES) Site Certification Program, which includes the following:

### Certification Benefits

- Enhanced FES knowledge to support families
- Access to updates on benefits/program changes
- Window signage and ability to identify publically as a FES Certified Site
- Recognition as a FES Certified Site on the SF Family Support Network website
- Opportunities to connect with other FES Certified Sites for mutual support, peer learning, and information/resource sharing

### Pre-Certification Responsibilities

- Staff from the site will successfully complete a series of 5 FES topic trainings, an Enhanced Information and Referral training, and the FES Standards certification training
- The site will register itself and each computer used for benefits screening and application with Benefits CalWin

### Post Certification Responsibilities

- Ensure that staff demonstrate competency on each of the FES training topics and on Enhanced Information and Referral on an ongoing basis
- Serve as a hub of FES resources for San Francisco’s families, by providing a minimum of enhanced information and referral on each of the FES benefits
- Utilize Benefits CalWin to assist families in accessing benefits
- Share relevant information, resources, and expertise with other FES Certified Providers
- Participate in check-in meetings with other FES Certified Sites
- Participate in the San Francisco Family Economic Success Day in May

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Executive Director Name

Signature

Date

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Organization

Site

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Site Address

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Site Contact Person (Name/Title)

(\_\_\_\_\_) \_\_\_\_\_  
Phone Number

(\_\_\_\_\_) \_\_\_\_\_  
Fax Number

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Email Address

Website

**Please make a copy of this document for your records.** Mail or fax the original to San Francisco Family Support Network, address: 1390 Market Street, Suite 900, San Francisco, CA 94102, fax: (415) 554-8965. If you have questions, please contact Marian Yee, Membership and Administration Coordinator, at [marian@sffsn.org](mailto:marian@sffsn.org) or (415) 554-8433.