

# NATIVE COUNSELLING SERVICES OF ALBERTA



## Circle Facilitator St. Paul, Alberta

**Competition No. 1728**

**Closing Date: March 15<sup>th</sup>.2018**

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA is currently seeking an individual to work in partnership with Region 7 Child and Family Services Authority and other service providers to ensure seamless supports to families at risk in St. Paul and surrounding area. The Family Reconciliation Circle Facilitator will assist individuals, families in addressing goals, providing client advocacy and conducting follow up to provide support and information to assist families in meeting their goals. NCSA provides this service to both Aboriginal and non-Aboriginal children and families. Orientation and training will be provided for this position along with mentorship support.

### **Qualifications:**

- BSW Degree and/or extensive working knowledge and experience working with families addressing their parenting needs.
- Previous working experience in group facilitating.
- Ability to work flexible hours (often evenings and weekends) and in a cross –cultured environment.
- Excellent organizational, time management skills with the ability to take initiatives where required.
- Excellent verbal and written communication skills with the ability to demonstrate diplomacy, discretion, confidentiality and professionalism at all times.
- Working knowledge and experience in MS Office, Word, Excel, Outlook.
- Must have awareness/ knowledge of the historical and current issues within the Aboriginal community.
- Must provide up to date criminal record check, child intervention check, driver's license.
- Must have a reliable vehicle, verification of liability coverage for the position.

Please forward resume, covering letter to

**Manager, Human Resources**  
**Native Counselling Services of Alberta**  
**14904- 121 A Avenue**  
**Edmonton, Alberta T5V 1A3**  
**Telephone: 780-451-4002**  
**Fax: 780-428-0187**  
**Email: [marg-milicevic@ncsa.ca](mailto:marg-milicevic@ncsa.ca)**

While we appreciate all responses, only candidates under consideration will be contacted.