

NATIVE COUNSELLING SERVICES OF ALBERTA
Aboriginal Liaison Officer
STAN DANIELS HEALING CENTRE,
EDMONTON, AB



Competition No. 1740

Closing Date:-April 20th.2018

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA is currently looking for an individual to work within our team as the Aboriginal Liaison Officer, you will assist in the identification, assessment of clients healing requirements. Under the direction of the Coordinator of Residential Services, this individual should have a strong work ethics with the ability to work flexible schedules within the mandate of the organization. Additional training will be provided

Skills and Qualifications:

- Previous work experience and/or knowledge of Aboriginal communities/culture.
- Must possess a valid driver's license; provide driver's abstract, criminal record check and child intervention record upon hire.
- Must be self-motivated with the ability to work alone and within a team environment.
- Must be prepared to work varied shifts with excellent time management skills, with the ability to communicate both verbal and written.
- Extensive working knowledge of Aboriginal specific programs, cultural/traditional, social/recreational activities to meet the needs of the individuals.
- Prepare written reports for decisions made in programs, cultural/spiritual activities, participate in case management meetings.
- Protocol distribution, purchasing, inventory, provide site protocol, individual protocol with Elders.
- Coordinate cultural events with Elders, Living Unit, Parole Officers, Finance and kitchen staff.
- Knowledge of the National Parole Board, Correctional Services Canada and Correctional Release Act a definite asset.

Desirable:

- Awareness/knowledge of the historical and current issues within our Aboriginal Society, which have resulted in Aboriginal over representation within the Correctional Justice System.

Please forward resume to

Manager Human Resources
Native Counselling Services of Alberta
14904- 121A Avenue
Edmonton, Alberta T5V 1A3
Phone: 780-451-4002 Fax: 780-428-0187
Email: marg-milicevic@ncsa.ca

Thank you to all applicants;only individuals selected for an interview will be contacted.

