

NATIVE COUNSELLING SERVICES OF ALBERTA



FAMILY COURT WORKER CALGARY, Alberta

Competition No. 1739

Closing Date: April 20th. 2018

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic, non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA currently has a position for a Family Court Worker in Calgary and surrounding area. This individual will assist clients in Family court explaining their rights, options and responsibilities. This individual should have a strong work ethic, non-judgmental and work within the mandate of the organization.

Skills and Qualifications:

- Social Work Degree and or extensive experience working within the local Indigenous community.
- Ability to deal with clients and community in a professional and courteous manner and to develop and strengthen professional working relationships.
- Excellent computer skills including Word, Outlook, Excel.
- Ability to demonstrate diplomacy, discretion, confidentiality, and take initiative as required.
- Ability to interact with clients, the Indigenous community, Justice System personnel and other community organizations.
- Must have a valid driver's license, provide recent Criminal Record check, Child Intervention Check and drivers abstract.
- Must have a reliable vehicle with required liability insurance for the position.
- Knowledge of the Children's Services, Family Court
- Must learn NCSA Resiliency Model and agree to be fully immersed in the model with all interactions with clients and co-workers.

Please forward resume to

Manager Human Resources
Native Counselling Services of Alberta
14904 – 121 A Avenue
Edmonton, Alberta T5V 1A3
Phone: 780-451-4002 Fax: 780-428-0187
Email: marg-milicevic@ncsa.ca

We thank all applicants in advance. However, only those selected for an interview will be contacted.

