

**NATIVE COUNSELLING SERVICES OF ALBERTA
PROGRAM FACILITATOR**



Stan Daniels Healing Centre - NCSA

Competition No. 1741

Closing Date: April 27th.2018

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA is currently seeking an individual to facilitate various programs within Stan Daniels Healing Centre Edmonton. This individual should have previous extensive experience working with and understanding the Indigenous people of Alberta. The individual will provide support to residents wanting to make changes in their life. We are looking for someone that is reliable, with the ability to work alone or in a team environment and committed to making a difference in individuals. This individual should have a strong work ethic and the ability to work a flexible schedule, occasional travel within the mandate of NCSA. Additional training will be provided.

Skills & Qualifications:

- Training certificate in group facilitation and/or completion of grade 12 with extensive work experience in program/ group facilitation. Must have previous working experience in program development and addressing group dynamics.
- Excellent organizational, time management skills with the ability to take initiative as required.
- Excellent verbal and written communication skills with the ability to demonstrate diplomacy, discretion, confidentiality and professionalism at all times.
- Working knowledge and experience with MS office, Word, Excel and Outlook.
- Must provide up to date criminal record check, child intervention check, drivers abstract and clear Correctional Services of Canada Reliability security.
- Must have access to a reliable vehicle, with required liability insurance for the position.
- Extensive knowledge of Aboriginal people, their culture and language is a definite asset.
- Must learn NCSA Resiliency model and agree to be fully immersed in the model with all interactions with staff and clients.

Please forward resume to:

Manager, Human Resources
Native Counselling Services of Alberta
14904-121 A Avenue
Edmonton, Alberta T5V 1A3
Phone:780-504-0331,Fax:780-428-0187
Email: marg-milicevic@nca.ca

Thank you to all applicants – only individuals selected for an interview will be contacted.

We thank all applicants in advance, only those selected for an interview will be contacted.