

NATIVE COUNSELLING SERVICES OF ALBERTA



ADULT NAVIGATOR Full Time Position Edmonton, Alberta

Competition No. 1746

Closing Date: May 18th.2018

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA currently is seeking an individual to provide support and referral services to participants in the Indigenous Housing First program who want to make positive changes in their life. The successful applicant will have previous experience working with adults, building connections to organizations and services to enhance capacity in providing services specific to adults. We are looking for an individual who wants to learn and grow with a positive outlook, team player. This is a challenging position with internal training provided.

Qualifications:

- Social Work Degree and/or related human resource field and/or extensive experience with multi barrier individuals and their families.
- Experience in providing one to one supports and referrals with demonstrated ability to work with community agencies.
- Strong coordination, organizational, planning and problem solving skills.
- Previous knowledge and experience in case recording practices.
- Good working knowledge of computers and their programs.
- Dependable with excellent verbal and written communication skills.
- Must be flexible and adaptable to changing dynamics, able to work independently.
- Must have a reliable vehicle, valid driver's license with required liability insurance suitable for the position and provide a Driver's Abstract.
- Must provide recent Criminal Record Check, Child Intervention Record Check.
- Must learn NCSA Resiliency Model and agree to be fully immersed in the model with all interactions with clients and staff.
- Knowledge of Aboriginal people, their culture, traditions and values would be a definite asset.

Please forward resume, covering letter to: **Manager, Human Resources**
Native Counselling Services of Alberta
14904 – 121A Avenue
Edmonton, Alberta T5V 1A3
Telephone: 780-451-4002
Fax: 780-428-0187
Email: marg-milicevic@ncsa.ca

While we appreciate all responses, only candidates under consideration will be contacted.

