

# NATIVE COUNSELLING SERVICES OF ALBERTA



## SUPPORT WORKER/ FACILITATOR Stony Plain, Alberta

**Competition No. 1749**

**Closing Date: June 7<sup>th</sup>.2018**

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Aboriginal individuals, families and communities since 1970. NCSA is currently seeking an individual to provide support and direction to individuals that are currently working toward building stronger relationships within their families and communities. This is a full time position in our Stony Plain office for a reliable individual with the ability to work alone or in a team environment and committed to supporting positive change in individuals and families. This individual should have a strong work ethic, work flexible schedules within the mandate of NCSA. Additional training provided.

### **Qualifications:**

- Post-secondary education or equivalency with experience facilitating circles.
- Knowledge in working with Ministry of Alberta Children and Youth Services and the Child, Youth and Family Enhancement Act.
- Should have extensive working knowledge of Native people, their culture, language and a diverse range of cultures.
- Excellent organizational, time management skills with the ability to take initiative as required.
- Excellent verbal and written communication skills with the ability to demonstrate diplomacy, discretion, confidentiality and professionalism at all times.
- Confidence with the ability to exercise independent judgement on a day to day basis.
- Working knowledge and experience with MS Office, Word, Excel, Outlook.
- Must provide up to date criminal record check, intervention record check, drivers abstract.
- Must have current driver's license, driver's abstract, a reliable vehicle with the required insurance for the position.

Please forward resume, covering letter to

**Manager, Human Resources**  
**Native Counselling Services of Alberta**  
**14904-121 A Avenue**  
**Edmonton, Alberta T5V 1A3**  
**Telephone: 780-451-4002**  
**Fax: 780-428-0187**  
**Email: [marg-milicevic@ncsa.ca](mailto:marg-milicevic@ncsa.ca)**

While we appreciate all responses, only candidates under consideration will be contacted.

