



Family Economic Success Site Certification Agreement Form

As a site interested in supporting San Francisco’s families to access critical economic supports, I agree to participate in the Family Economic Success (FES) Site Certification Program, which includes the following:

Certification Benefits:

- Enhanced FES knowledge to support families
- Access to updates on benefits/program changes
- Window and table signage, and the ability to identify publicly as a FES Certified Site
- Recognition as a FES Certified Site on the San Francisco Family Support Network website, printed map, and SFFSN managed social media outlets
- Opportunities to connect with other FES Certified Sites for mutual support, peer learning, and information/resource sharing

Pre-Certification Responsibilities:

- Staff members from the site will successfully complete a series of trainings: 5 FES topical trainings, one Case Management Enhanced Information and Referral training, 2 Learning Community Meetings, and the certification training on the Standards for Promoting Family Economic Success.
- Staff members will participate in the annual FES Forum held in May.
- Staff members will register each computer used for benefits screening and application with Benefits CalWin (www.mybenefitscalwin.org).

Post-Certification Responsibilities:

- Ensure that staff members demonstrate competency on each of the FES training topics, on Enhanced Information and Referral, and the FES Standards on an ongoing basis.
- Serve as a hub of FES resources for San Francisco’s families, by providing a minimum of enhanced information and referral on each of the FES benefits.
- Utilize Benefits CalWin to assist families in accessing benefits.
- Share relevant information, resources, and expertise with other Certified FES Sites.
- Participate in FES Learning Community meetings with other Certified FES Sites.
- Continue to participate in the San Francisco Family Economic Success Forum in May.

Executive Director Name	Signature	Date
Organization	Site	
Site Address	Site Contact Person (Name/Title)	
Phone Number	Fax Number	Email Address
		Website

Please make a copy of this document for your records. Mail, fax, or scan and email the original to San Francisco Family Support Network. Address: 3450 3rd Street, San Francisco, CA 94124, fax: (415) 796-7309. If you have questions, please contact Ricardo Eugenio Administrative Associate, at ricardo@sffsn.org or at (415) 694-5864.