

NATIVE COUNSELLING SERVICES OF ALBERTA



Primary Worker- Healing Lodges Edmonton, Alberta

Competition No. 1883

Closing Date: October 30th.2020

Native Counselling Services of Alberta (NCSA) is a diverse, dynamic non-government organization that is committed to the holistic wellness and equitable treatment of Alberta's Indigenous individuals, families and communities since 1970. NCSA is currently looking for individual(s) to work within our team as a Primary Worker (security) at our Healing Lodges in Edmonton, Alberta. This position, under the direction of the Operations Manager is responsible and essential to maintain the safety and security of the Healing Lodges. This individual will monitor and observe the static and dynamic security functions to ensure the care, custody and wellbeing of residents, also ensuring the safety of the Healing Lodge, staff and public. The Primary Worker will perform a variety of different functions including, but not limited to overseeing resident movement, conduct routine informal/formal rounds, counts and manage resident behavior.

The individual will work directly with resident, developing an in-depth knowledge of resident behaviors and personality traits. The Primary Worker will also manage a caseload of residents with regular weekly contact to ensure the resident is actively incorporating NCSA's Resiliency Model to develop appropriate goals that align with their correctional and healing plans to support their re-integration back into the community.

Hours: This position is **shift work** that includes 7 days on and 3 to 4 days off depending on the rotation with the following hour:

- **Day Shift:** 0800 to 1600
- **Afternoon Shift:** 1600 to 2359
- **Night Shift:** 2359 to 0800

Qualifications/ Skills:

- Posses a minimum of Grade 12 education with post-secondary education being an asset.
- Must provide recent Criminal Record/ Child Welfare Check and a valid First Aid and C.P.R. certificate.
- Possess knowledge and understanding of historic trauma and its impact on Indigenous people.
- Possess knowledge and understanding relating to Indigenous culture and ceremony and the approaches to healing.
- Learn NCSA Resiliency Model and incorporate it into daily practice with residents and staff.
- Must clear a Correctional Services Canada Enhanced Reliability security check to remain employed.

- Possess knowledge and understanding of the workings of the Parole Board of Canada, Correctional Services Canada, Corrections and Conditional Release Act and Corrections and Conditional Release Regulations.
- Possess knowledge and understanding of legislation specific to Indigenous people within the criminal justice system such as the Canadian Criminal Code and the Corrections and Conditional Release Act as they pertain to Indigenous residents.
- Possess effective communication, decision making, problem solving and time management skills.
- Must work effectively as part of a team with superior communication, interpersonal and documentation skills both oral and written.
- Possess knowledge and understanding of using computers and different software programs.
- Must have a reliable vehicle, valid Alberta class 5 driver's license with a clear driver's abstract, required liability insurance and confirmation of insurance coverage.
- Must act as a resource to management staff pertaining to questions and/or challenges of an operational nature.
- Must act as a resource to residents pertaining to questions and challenges.

Please forward resume, covering letter to

Manager, Human Resources
Native Counselling Services of Alberta
14904-121 A Avenue
Edmonton, Alberta T5V 1A3
Telephone/Fax: 780-482-7893
Email: marg-milicevic@ncsa.ca

We thank all applicants in advance, however only those selected for an interview will be contacted.